

St. Sebastian Education Committee Meeting Minutes for May 25, 2010 and Comment Form

Present: Paul Hohl, Terese Shelledy, Chris Marcoux, Sherri Walker, Kristin Koch, Lisa Pieper, Clair Mitchell, Melinda Runnoe, Alfredo Cintron, Joe Viste, Kristina Snapp – Parish Council liaison, Tracey Weigel – Home & School liaison, Kevin Mullen, Julie Baudhuin, Audrey Keppler

Excused: Mary Beth McBride-Doyle, Christopher Zollicoffer

Principal's Report

2010-2011 Enrollment & Projections – Paul reported that several families have toured the school recently and the office has fielded several calls from families interested in checking out the school. There are already 310 students enrolled for next year. The projected enrollment of 325 may be low given the increased interest. The projected enrollment figures by class would warrant 2 classes of each grade for all grades except K4, K5 and 2nd. An additional aide may be needed in each of the kindergarten classrooms. An additional full time employee costs about \$40,000 in salary and benefits. A half-time position is \$12,000 without benefits. These proposals will be made at the next Parish Council and Finance Committee. We also discussed creating and posting ranges of classroom sizes instead of a classroom cap to provide flexibility when a grade size is not large enough for 2 classrooms. The range for K4 would be 20-25 students per classroom and K5 would be 22-27 students per classroom. The present published cap for 1st through 8th is 25 students per classroom. This would also be revised to include a range. This would be posted to the school website and would be updated in the school Open House literature.

Programs – Wisconsin DPI sent a letter to current Choice families informing them that they can request field trip costs be refunded to them by the school if they wish. Most families have not requested refunds to date. A policy will need to be formulated over the summer to determine how field trips will be paid for in the future.

Staff – Teri Kovars will return as the school counselor in October after maternity leave.

Math Computation Program – The final challenge is due next week. A future discussion will include how the program may be improved for next year.

Accreditation Process – Paul has not received any information yet on this process for the Archdiocese / Wisconsin Non-Public School Association accreditation. The school mission statement will need to be updated as part of the process.

Summer Academy – Enrollment has been slow so far.

Computer Lab Upgrade – A plan is in place to update the computer lab with a thin client server. A bid of \$10,500 was received. Mrs. Clermont created a hardware needs list of \$7200 and with her assistance and some funds from Home & School, the upgrade could cost less.

Scrap Metal Drive – The school received a large check from the most recent scrap metal drive.

Committee Connections

Parish Council - In order to facilitate better communication between the committees, Parish Council has requested to have an Education Committee member sit on Parish Council fulltime for the year. A committee is being formed for the planning of the 100th anniversary of the parish.

Home & School – As part of the 100th anniversary planning, Home & School will be hosting and Arts Night. When groups are planning events for the next year, the emphasis is create Parish-wide activities. The Honors Breakfast will be held this week for middle-school students. The last day of school is June 9th with an end of year event planned for Wick Field on June 8th.

Ed Committee Nominations for 2010-2011

Joe Viste agreed to remain on the Education Committee and other nominees are being contacted as well. Interested individuals should contact Terese Shelledy.

Work Group Breakout Sessions

Best of Class – Sherri and Lisa received sanitized entrance exam results and scores by subject of St. Sebastian students from 2006 through the class of 2012 who attend(ed) DSHA and Pius High Schools and Marquette High School similar to the data Mary Beth provided from Marquette High School at the last meeting. They will email the data to Education Committee members to review before the next meeting..

Marketing & Promotions – A mini Open House is planned for June 3rd from 6-7 pm.

New Business

Faith In Our Future Funding Inquiry – An explanation was provided about the funding provisions for the Arch campaign. Education is the priority in the project. A percentage of the proceeds went to the Arch to fund the centers of excellence program, a K-12 and college related program and scholarship funds. 60% of the funds went to the Parish which was spent on roof and the stained glass repairs. St. Sebastian School has benefitted from a portion of the Arch proceeds in the form of additional classes and seminars for staff. Future requests can be made as well.

Remember, the Education Committee would like to have ad hoc members to add their expertise or voice to our subcommittee/work groups. If you are interested in any of the above topics, please contact members of the work group or subcommittee.

Next meeting: June 15th.

Submitted by Chris Marcoux

As always, if you have any comments, return them to the School Office-c/o Education Committee. If you would like a response, please include your name. Thank you.